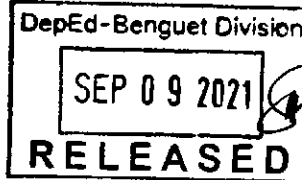




Republic of the Philippines

Department of Education

Schools Division of Benguet



01 September 2021

DIVISION MEMORANDUM
No. 354 s. 2021

TO: Chief CID and SGOD
All Public Schools District Supervisors and District Coordinating Principals
All SDO Personnel
All Others Concerned

REORGANIZATION OF SDO-BENGUET SCHOOL-BASED MANAGEMENT (SBM) TASK FORCE

- 1. To further strengthen the School- Based Management (SBM) practice and assessment in both public elementary and secondary schools in harmony with the Regional Policy and Implementing Guidelines, the Schools Division of Benguet announces the Reorganization of SDO Benguet SBM Task Force.
- 2. The composition of the SDO Benguet SBM Task Force is as follows:

Position	Roles, Functions and Terms of Reference	Person In-charge
Chairperson	Manages the over-all SBM assessment, validation and recommends SBM Level of Practice to Regional Office	SDS Gloria B. Buya-ao
Co-chairperson		OIC-ASDS Carmel F. Meris
Focal Person	Plans for the details, recommends procedures and guidelines in the conduct of assessment and validation	Lucio B. Alawas CES-SGOD
Co-Focal Person		Rizalyn A. Guznian, EdD, CES- CID
Coordinator	Coordinates and collaborates with the members of SBM Task Force, leads and facilitates in the assessment and validation procedures	Corazon C. Quipot SEPS- SMME
Co-coordinator	Assists the coordinator in the conduct of assessment and validation	Cesar B. Luma-ang EPS, SGOD
SBM Task Members	Assists in the school's SBM Level of Practice through validation of documents and modes of verification (MOVs) to determine areas for development and possible provisions of technical assistance to improve school performance.	All EPS, PSDSs/DCPs, Unit Heads of SDO and other identified Members (Refer to SDO Memo No. 009 s. 2021)
Secretariat	In-charge of overall documentation	Joven B. Agtani, EPS II- SMME



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3. Further, all schools are encouraged to organize or re-organize their SBM Committee Members or may adapt this provision according to their context.
4. Immediate and widest dissemination of this memorandum is desired.

References: RM No. 44 s. 2021 re: Composition of DEPED-CAR SBM Task Force, SDO Memo No. 235 s. 2020 re: District and School Monitoring, Evaluation and Adjustment & SDO Memo No. 009 s. 2021 re: Conduct of Integrated Monitoring and Evaluation System (IMES)- focused on Assessment SBM Level of Practice

GLORIA B. BUYA-AO
Schools Division Superintendent

sgod/smme



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